**Course Information**

**Course Title**
AAA 099 Active Learning Skills – Math, English, Reading Review

**Course Description**
This course allows students a variety of experiences in tutorial and enhanced learning activities in reading, writing, and math. Topics include academic support, learning styles, and contextualized learning. Students will acquire basic reading, English composition, and/or mathematics skills through the use of course tutorial software and individualized instruction. Overall, this course provides a foundation for future college courses and lifelong learning skills for the student.

**Credit Hours**
This course is 1 credit, but time spent on the course materials will vary depending upon each student’s individual assessment within the course.

**Suggested Prerequisite Knowledge**
None

**Course Materials**
There is no textbook for this course. Students will complete assignments through the AAA 099 course content page and through EdReady Study Paths.

**Minimum Computer Requirements**
To complete this course, you will need regular access to a computer from which you can get to the internet and use email. In order to ensure that your course functions properly, you must run the System Check. This is a CRITICAL STEP, and taking the time to do it now will eliminate a tremendous amount of frustration for you later. To run the System Check, click Tools in the course NavBar and then click System Check

**Digital Materials Access and Setup**
This course uses NROC’s EdReady platform for some modules, which contains the eText in addition to interactive media content to help you remember what you learn. Visit the NROC EdReady Course Start page for details on first access of the materials.
LIBRARY ACCESS

You will need your student ID Number (Your S#) if you wish to login to the CCCOnline Library.
 COURSE COMPETENCIES AND OUTCOMES

STUDENT COMPETENCIES

The competencies you will demonstrate in this course are as follows:

A. Acquire reading, writing, ESL and/or math skills through the use of course tutorial software and/or technological resources.
B. Develop problem-solving strategies for the associated course(s).
C. Improve reading, writing, ESL and/or math skills through course tutoring.
D. Use technological resources (e.g. software, internet, calculator) appropriate to the course in which the student is enrolled.
E. Apply active learning strategies in co-requisite reading, writing, ESL, or math course(s)
F. Adopt success strategies that support academic and career goals.
G. Develop awareness of personal responsibility for success.

The module outcomes that will permit you to demonstrate course competencies are:

MODULE 1

<table>
<thead>
<tr>
<th>Outcomes</th>
<th>Competencies</th>
</tr>
</thead>
<tbody>
<tr>
<td>1  Demonstrate the ability to navigate the D2L and EdReady platforms.</td>
<td>D</td>
</tr>
<tr>
<td>2  Discuss assigned topics with peers in an Introductory Discussion in D2L.</td>
<td>D</td>
</tr>
<tr>
<td>3  Apply technology skills to complete the pre-tests in EdReady.</td>
<td>D</td>
</tr>
</tbody>
</table>

MODULE 2

<table>
<thead>
<tr>
<th>Outcomes</th>
<th>Competencies</th>
</tr>
</thead>
<tbody>
<tr>
<td>1  Explore effective study skills.</td>
<td>E, G, F</td>
</tr>
<tr>
<td>2  Utilize a time management calculator.</td>
<td>D</td>
</tr>
<tr>
<td>3  Discuss time management and study skills with peers.</td>
<td>D, E, F, G</td>
</tr>
</tbody>
</table>

MODULE 3

<table>
<thead>
<tr>
<th>Outcomes</th>
<th>Competencies</th>
</tr>
</thead>
<tbody>
<tr>
<td>1  Demonstrate the ability to navigate EdReady.</td>
<td>D</td>
</tr>
<tr>
<td>2  Demonstrate acquired skills by completing the Learning Path in one topic within EdReady.</td>
<td>A, B, C, D</td>
</tr>
</tbody>
</table>
Module 4

Outcomes
1. Explore several techniques to manage stress.  
2. Discuss habits that promote a healthy lifestyle.

Competencies: D, F, G

Module 5

Outcomes
1. Demonstrate the ability to navigate EdReady.
2. Demonstrate acquired skills by completing the Learning Path in one topic within EdReady.

Competencies: D, A, B, C, D

Module 6

Outcomes
1. Discuss the application of what has been learned to current and future courses.

Competencies: D, E, F, G
GRADING AND EVALUATION

METHODS
Evaluation includes a combination of discussion participation, assignments, and other evaluations. Rubrics are provided for assignments and discussions.

GRADING POLICIES
Mark all module due dates on your calendar for this class. You may submit assignments AHEAD of schedule. Late assignments will not be accepted without prior approval.

SUMMARY OF GRADING

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introductory Assignment</td>
<td>5</td>
<td>5%</td>
</tr>
<tr>
<td>Discussions (3 @ 15 points each)</td>
<td>45</td>
<td>45%</td>
</tr>
<tr>
<td>EdReady Assessment (1 @ x 5 points)</td>
<td>5</td>
<td>25%</td>
</tr>
<tr>
<td>First Study Path</td>
<td>15</td>
<td>15%</td>
</tr>
<tr>
<td>Second Study Path</td>
<td>25</td>
<td>25%</td>
</tr>
<tr>
<td>Daily Stress Log Assignment (1 @ x 5 points)</td>
<td>5</td>
<td>5%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>100</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>

Grading Scale
- A = 90 to 100%
- B = 80 to 89%
- C = 70 to 79%
- D = 60 to 69%
- F = 59% and below

DISCUSSIONS
- You can access the discussions by clicking on the Discussions tab in the main Navigation Bar on the Course Homepage.
- There are required discussions in Modules 1, 2, 4, and 6. See the Course Schedule for due dates.
- There are general forums that can be posted to at any time. This a place to get help with questions or just connect with your classmates.
- College level writing and following the Mutual Respect Policy is expected in all posts. This policy provides our guidelines for communicating in this course.

STUDY PATHS
- The EdReady Assessments, which are the diagnostic tests for English and Math, are worth 5 points total.
- The First Study Path is for the area you scored Highest on in the diagnostics, and is worth 15 points.
The Second Study Path is for the area you scored **Lowest** on in the diagnostics, and is worth 25 points.

**Note:** *Scores for the First Study Path are not released until the Second Study Path has also been completed!*

**Assignments**

There is only one graded assignment that will be submitted to the Assignments folder in this course, the Daily Stress Log, which is to be completed and submitted in Module 4.
**COURSE SCHEDULE**

The Schedule is subject to change as needed.

This page summarizes all of the graded assignments, discussions, quizzes, and reading assignments for the course. If you want, you can print it out and post it somewhere handy.

All assignments are described in detail on the Module Assignment pages. If you have questions check there and/or send me an e-mail.

**This course is not self-paced and is not open-exit.** All assignments, quizzes, discussions, etc., are to be completed by no later than 11:59 pm MST/MDT of the due date.

**NOTE:** Important CCCOnline semester dates (e.g., drop/withdraw/term end) appear on the [CCCOnline calendar](#).

### MODULE 1

**Reading/Assignments/Discussions**

<table>
<thead>
<tr>
<th>Due Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exploration of Getting Started (D2L)</td>
</tr>
<tr>
<td>Introduction Discussion (D2L)</td>
</tr>
<tr>
<td>English Diagnostic Pre-test (EdReady)</td>
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<tr>
<td>Math Diagnostic Pre-test (EdReady)</td>
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</tbody>
</table>

### MODULE 2

**Reading/Assignments/Discussions**

<table>
<thead>
<tr>
<th>Due Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exploration of Time Management &amp; Study Skills (D2L)</td>
</tr>
<tr>
<td>Time Management Calculator Activity (in D2L Exploration)</td>
</tr>
<tr>
<td>Discussion (D2L)</td>
</tr>
</tbody>
</table>

### MODULE 3

**Reading/Assignments/Discussions**

<table>
<thead>
<tr>
<th>Due Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Study Path completed (EdReady)</td>
</tr>
</tbody>
</table>

**MODULE 4**

**Reading/Assignments/Discussions**

Exploration of Stress Management (D2L)

Assignment: Daily Stress Log (D2L)
Discussion (D2L)

**MODULE 5**

**Reading/Assignments/Discussions**

Second Study Path completed (EdReady)

**MODULE 6**

**Reading/Assignments/Discussions**

Final Reflective Discussion (D2L)